



# APPLICATION GUIDELINES

Orange County REMC Electrical Community Fund, Inc.

Operation Round Up Trustees meet three times a year to review application. If an application is not returned by date listed on our website, the application must be resubmitted in the next grant cycle.

**Please include the original application and 9 additional copies.** Operation Round Up Trustee's receive the application prior to the meeting. Please include any information pertaining to the grant with all applications.

The following information MUST accompany this application

- › A one-page budget for the amount requested, with justifications
- › A copy of the IRS letter confirming 501 (c)(3) status (if applicable)
- › A copy of the most recent audited financial statements or annual report
- › Current organizational budget (if not available please explain)

Orange County Rural Electric Community Fund, Inc.  
Attention: Hannah Carter  
PO Box 208  
Orleans, IN 47452

## What is the Purpose of the Orange County Rural Electric Community Fund, Inc.?

The purpose of the Orange County Rural Electric Community Fund, Inc. is to accumulate and disburse funds for charitable purposes to individuals, families, groups, and organizations located in the service area of Orange County REMC. The REMC's service area includes parts of Orange, Washington, Crawford, Martin, and Lawrence.

The source of funds is the REMC's members who voluntarily participate in a RoundUp program. Each month, those members volunteering to participate, allow their electric and/or fiber bill to be rounded up to the next highest dollar. The amount rounded up is accumulated by the REMC and transferred to the Orange County Rural Electric Community Fund, Inc.

## Who is eligible to Apply for Funds?

Any individual, family, group, or organization located within Orange County REMC's service area is eligible to apply for funds. Generally, funds will be provided to meet the needs of applicants that are not being met through other sources of means.

The maximum amount available to any individual or family is \$2,500.00 per year. The maximum amount available to any group or organization is \$10,000.00 per year. Under extenuating circumstances, additional funding may be available to individuals, families, groups, or organizations if approved by all of the Trustees who are responsible for administering the Fund.

## What is not eligible for funding?

The following will not be eligible to received funding:

- › Candidates for political office, political parties, or any political purpose
- › Activities or requests that lack solid community support
- › Payment of utility bills
- › Labor charges
- › Distributed to individuals, churches, or groups of one specific religious domination.

## If awarded a grant, is there a time limit on how long the money will be available?

Yes! Organizations and individuals will have one year to fulfill the requirements for the grant awarded. After one year has elapsed, the money will be placed in the general fund for future disbursement. The organization or individual may re-apply for new funds.

## How does an Individual or Organization Apply for Funding?

Applications are available at Orange County REMC, 7133 N State Road 337 Orleans IN 47452 or on our website at [www.myremc.coop/operation-round-up](http://www.myremc.coop/operation-round-up). Applications may be submitted at any time. A seven member Board of Trustees will review all applications. Questions regarding completion of the application should be directed to Hannah Carter at (812) 865-2229.



# ORGANIZATION APPLICATION

Orange County REMC Electrical Community Fund, Inc.

Name of Organization \_\_\_\_\_ Date Established \_\_\_\_\_

Contact Person \_\_\_\_\_ Telephone \_\_\_\_\_

Address \_\_\_\_\_

City, State, Zip \_\_\_\_\_

Officers/Directors of Organization

General Objectives of the Organization

Briefly describe the project program for which funding is being requested *(please attached an itemized breakdown of the funding being requested)*

**GRANT AMOUNT REQUESTED**

Other Funding Sources Applied for \_\_\_\_\_ Amount \_\_\_\_\_

Sources of firm pledges and commitments to-date \_\_\_\_\_ Amount \_\_\_\_\_

# ORGANIZATION APPLICATION

Orange County REMC Electrical Community Fund, Inc.

Is this a new organization?

Yes  No

Is this a new program within an established organization?

Yes  No

Is this grant to supplement an established program?

Yes  No

Does your organization have tax-exempt status under the section 501(c)(3) of the IRS Code?

Yes  No

Are the persons receiving and/or dispensing funds bonded?

Yes  No

If yes, state the amount of bond(s) \$ \_\_\_\_\_

## FINANCIAL RECORD OF ORGANIZATION (ATTACH ADDITIONAL PAGES IF NECESSARY)

Source of funds in previous years

Expenditures - current year (itemized briefly)

Amount


Other sources of funds for current year

Amount


# ORGANIZATION APPLICATION

Orange County REMC Electrical Community Fund, Inc.

Number of full-time paid employees \_\_\_\_\_

Will this grant involve additional employees?

Yes  No

How many? \_\_\_\_\_

Is this organization a United Way Agency?

Yes  No

Is this organization affiliated with any religious organizations?

Yes  No

Have you applied for or do you contemplate applying for State or Federal Funds?

Yes  No

If yes, please explain fully, including amounts, which may be available from those sources.

Previous grants received from the Orange County Rural Electric Community Fund, Inc. Please indicate date.

Amount

_____	_____
_____	_____
_____	_____
_____	_____

Date the funds from this grant, if awarded, would be needed.

Amount

_____	_____
_____	_____
_____	_____
_____	_____

If this will be a continuing project, explain in detail the source of funds for operation in subsequent years.

# ORGANIZATION APPLICATION

Orange County REMC Electrical Community Fund, Inc.

If the Orange County Rural Electric Community Fund, Inc. is unable to approve your request for funds, what alternatives do you have?

How do you plan to evaluate the success of your project/program?

Any other pertinent information, which would aid in the evaluation of your grant request.

For this application to be given consideration by the Orange County Rural Electric Community Fund, Inc. it must be signed by the organization's President and by the individual to whom future questions and correspondence may be addressed:

\_\_\_\_\_  
President/Chairperson (Printed)

\_\_\_\_\_  
Contact Person (Printed)

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Date Signed

\_\_\_\_\_  
Date Signed

