

# Orange County REMC

**What is Automatic Bank Draft?**

Automatic Bank Draft is an automatic payment program that pays your monthly electric bill from the financial institution and your checking account automatically. Automatic Bank Draft is a free service from Orange County REMC.

**How does Automatic Bank Draft work?**

You will continue to receive your bill on a monthly basis as usual. Your bill will show the amount due along with "Bank Draft". You will have time to contact us with any questions you might have about your bill. The amount due will be drafted from your account on the 30th of each month. (If the 30th is on a weekend or Holiday, your account will be drafted the next business day.)

**Can I cancel Automatic Bank Draft?**

Absolutely! If you are not pleased with the plan, just provide Orange County REMC with a written cancellation notice.

**How do I sign up for Automatic Bank Draft?**

You can sign up on our website by going to SmartHub and creating an account. Or simply detach the form below, fill it out and send it Orange County REMC. If you choose the checking account option, please include a void check, which will be used for account number and bank verification. Allow approximately four weeks for processing and continue to pay your bill in the usual manner until you receive a bill marked "Bank Draft". Beginning that month, your payments will be automatically withdrawn.

*Detach the form below, fill it out and send it to Orange County REMC P.O. Box 208, Orleans IN 47452*

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Authorization Form

I authorize Orange County REMC to draw monthly drafts on the account shown below for the payment of my monthly bill. I understand that I can discontinue enrollment in Bank Draft at any time by providing Orange County REMC with written notification. Both Orange County REMC and the financial institution named below, reserve the right to terminate this payment and/or my participation in the program.

Name \_\_\_\_\_ Orange County REMC Account Number \_\_\_\_\_

Address \_\_\_\_\_ Phone Number \_\_\_\_\_

City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_

**Bank Draft: Please include a void check**

Financial Institution \_\_\_\_\_

Routing Number \_\_\_\_\_ Account Number \_\_\_\_\_ ( ) Checking ( ) Savings\*

\*Please ensure your bank allows automatic drafts from your savings account